



IMS Manual Section 3 – Policy Statements

3.3 Health, Safety and General Welfare Policy Statement

Statement by Michael John, Managing Director, Kielder Newport West Limited

1. Overall responsibility for health, safety and welfare is vested in me by virtue of my appointment as the Managing Director of Kielder Newport West Limited. This document sets out the health, safety, and welfare statement of Intent for Kielder Newport West Limited.
2. This policy reflects the importance I personally attach to protecting the environment and to the health, safety and welfare of all those who are employed to undertake works on behalf of Kielder Newport West Limited and of all other persons who may be affected by our/their acts or omissions as a business.
3. The purpose of this health, safety and welfare policy is to encourage the ownership, commitment and compliance at all levels of the business and to provide a framework to establish and review health, safety and safety policies, objectives and guidance across the business.
4. The Kielder Newport West Limited management team recognises the importance of health, safety, and welfare at all levels within the business and is committed to both its legal and moral health, safety, and welfare obligations. Our management team will support this by demonstrating a commitment to this health, safety and welfare policy, individual responsibilities and staff training whilst ensuring that health, safety, and welfare is represented across the business as an all.
5. As the director responsible for health and safety I see the development of a positive safety culture across our business as an essential element to ensure our success.

Kielder Newport West Limited will, as an essential part of its business process aim to:

- Maintain compliance with any statutory national laws, regulations or directives placed upon it by external regulatory bodies. To continuously manage, develop and improve its health, safety and welfare policies, strategies, and processes to meet these responsibilities and to achieve industry best practice across the business.
- Provide a safe working environment for all employees, contractors, visitors, and any others who may be affected by our activities.
- Conduct a regular programme of inspections and assessments to assess risk, identify and eliminate unsafe conditions/practices and to control and reduce any hazards found in the working environment.
- Promptly investigate every accident, incident, occupational health issue and near miss to determine their cause and prevent reoccurrence. To report, where required, any accident or incident that should be subject to the Reporting of Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR) within the required legal time scales.

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- Make provision for adequate first aid arrangements, welfare facilities and wellbeing including the mental health for all employed/contracted staff working with or on the behalf of the business.
- Provide and maintain safe routes of access/egress, training and provision of equipment as required under The Regulatory Reform (Fire Safety) Order 2005.
- Ensure that all employees agree, as part of their contract of employment to comply with the individual duties placed upon them by law.
- Review and /or revise the health, safety and welfare policy and statement annually or at times of significant change.

It is also the duty of every Kielder Newport West Limited employee to:

- Exercise reasonable care for the health, safety and welfare of themselves and others who may be affected by their actions or omissions. To report any unsafe act, condition, or occurrence at the earliest opportunity.
- Co-operate with the management, as far as may be necessary, to enable Kielder Newport West Limited to carry out its legal duties in respect of health, safety, and welfare matters.
- Not to intentionally or recklessly interfere with any rules or equipment provided by Kielder Newport West Limited in the interests of health, safety, or welfare.

Mike John – Managing Director

A handwritten signature in black ink, appearing to read 'Michael John', written in a cursive style.

Updated by: (Name and Position)	Updated on:	Description of updates: